



No outside food or drinks is allowed for own or third party consumption during the mounting phase, event and dismantling phase.

Event Name: EXPO GLASSTECH, DOORS AND WINDOWS MEXICO

Event Dates:

July 19-21, 2023

GENERAL CUSTOMER INFORMATION

Booth Name

Company Name

Address 1

Address 2

City

State

Phone Number

On site contact

Z.C.

Tax ID/ VAT number/EIN

Country

E-mail:

BOOTH NUMBER

PAYMENT METHOD

Deadline of payment for additional services and formats via email:

03/07/2023

BANK: CITIBANK NA ACCOUNT: 36314909

SWIFT CODE CITIUS33 N/A

ABA 21000089

Deadline of payment (wire transfers):

14/07/2023

Pay with Credit/ Debit Card (remote charge)

Fill it only if your payment method is by credit/debit card

Beneficiary: Representaciones de Exposiciones México, S.A. De C.V.

Card Number

Card Type

AMEX

VISA

MASTERCARD

Seg. Code:

Expiration Date:

I hereby authorize charging any unpaid balance to my credit card

Printed Name of Card Holder

Please be sure to include the complete information on your credit card. The charge will be done in Mexican Currency, and your bank statement will reflect the exchange rate applied at the time of the transaction; therefore prices may vary at the end.

Card Holder's Signature / I hereby authorize used of my financial data.

NOTICE OF PRIVACY

"Representaciones de Exposiciones México, SA de CV, at Avenida Conscripto numero 311, Colonia Lomas de Sotelo, C.P. 11200, Delegacion Miguel Hidalgo in Mexico City, will use your personal data collected here to provide the services required by you and To comply with obligations contracted by our clients For more information about the treatment and rights that can be enforced, you can access the full Privacy Notice at www.centrocitibanamex.com/es/aviso-de-privacidad<<http://www.centrocitibanamex.com/es/aviso-de-privacidad>>."

DELIVERY TIME

Please indicate the time service must be delivered:

FOOD BOOTH SERVICE

TO MAINTAIN FOOD QUALITY PLEASE DO NOT EXPOSE THEM MORE THAN 4 HRS IN YOUR BOOTH

DATES

A FRESH START

July 19	July 20	July 21	NA	Total	ITEM DESCRIPTION	PORTION or SERVING SIZE	Item Price without taxes	Total Price without taxes
				0	Sliced fresh fruit tray (Pineapple, 2 types of melons and papaya)	10 pieces	USD\$ 44.42	\$ -
				0	Seasonal whole fruit basket (apples, pears, plums, bananas, grapes)	20 pieces	USD\$ 44.42	\$ -
				0	Assorted Homemade Danish Pastries Basket	20 pieces	USD\$ 36.35	\$ -
				0	Assorted Homemade Cookies	80 pieces	USD\$ 40.74	\$ -
				0	Gourmet Cookies Selecion	40 pieces	USD\$ 34.97	\$ -
				0	Regular or decaffeinated Coffee Thermo	15 cups	USD\$ 33.64	\$ -
				0	Regular or decaffeinated Coffee Thermo	56 cups	USD\$ 105.68	\$ -
				0	Regular or decaffeinated Coffee Thermo	100 cups	USD\$ 176.49	\$ -
				0	Dolce Gusto with 30 pieces	30 pieces	USD\$ 67.64	\$ -
				0	Nespresso with 30 pieces	30 pieces	USD\$ 75.97	\$ -
				0	Paq with 20 pieces of Nespresso	20 pieces	USD\$ 43.45	\$ -
Subtotal								\$ -

DATES

SPECIAL PACKAGES

July 19	July 20	July 21	NA	Total	ITEM DESCRIPTION	Item Price without taxes	Total Price without taxes
				0	Packages No. 1: Mineral Water (5), Soft Drinks (5), 1 Regular Coffee Thermo (15 cups), 1 Gourmet Cookies Selecion (40 pcs), 1 Fresh Juice Pitcher	USD\$ 100.11	\$ -
				0	Packages No. 2: Mineral Water (5), Soft Drinks (5), 1 Regular Coffee Thermo (15 cups), Donuts (5)	USD\$ 51.77	\$ -

				0	Packages No. 3: Mineral Water (10), Soft Drinks (10), 1 Mexican Dry Snack mix (peanuts, Nugget seeds, spicy Chickpeas) (1Kg), 1 Wine Corkage service (includes ice and wine glasses), 1 Assorted Candies Bowl (700 grs)	USD\$ 110.78	\$	-
				0	Packages No. 4: 1 Regular Coffee Thermo (15 cups), Mineral Water (10), Soft Drinks (10), 1 Vegetables sticks Bowl (Cucumber, Carrot and jicama with dip) for 8 pax, 1 Peanuts Bowl 1 KG (japanese, salted and spacy), 1 Mini french Pastry Tray (40 grs per piece)	USD\$ 160.61	\$	-
				0	Packages No. 5: 1 Regular Coffee Thermo (15 cups), Mineral Water (15), Soft Drinks (15), 1 Goat Cheese with Oregano Mini Ciabatta Tray (20 pieces), 1 Mexican Dry Snack mix (peanuts, Nugget seeds, spicy Chickpeas) (1Kg), 1 Assorted Candies Bowl (700 grs)	USD\$ 168.01	\$	-
				0	Packages No. 6: Mineral Water (10), Soft Drinks (10), 1 American style Cold Cuts Tray (includes 5 varieties: York Ham, Turkey Breast, Turkey Ham, Salami, Pastrami with sliced bread) 2.450 kgs, 1 Liquor corkage service (includes per bottle 8 soft drinks, ice and glassware), 1 Vegetables sticks Bowl (Cucumber, Carrot and jicama with dip) for 8 pax	USD\$ 160.51	\$	-
				0	Packages No. 7: Mineral Water (20), Soft Drinks (20), 1 Goat Cheese with Oregano Mini Ciabatta Tray (20 pieces), 1 Liquor corkage service (includes per bottle 8 soft drinks, ice and glassware), 1 Assorted Mini sandwiches Tray (3 chef's choices) 21 pieces, 1 Vegetables sticks Bowl (Cucumber, Carrot and jicama with dip) for 8 pax, 1 Wine Corkage service (includes ice and wine glasses), 1 Assorted Candies Bowl (700 grs)	USD\$ 301.41	\$	-
				0	Packages No. 8: 1 Regular Coffee Thermo (15 cups), Mineral Water (15), Soft Drinks (15), 1 Assorted Finger Sandwiches Tray (28 pieces), 1 Mexican Dry Snack mix (peanuts, Nugget seeds, spicy Chickpeas) (1Kg), 1 Wine Corkage service (includes ice and wine glasses), 1 Ham and Turkey breast in cubes (500 grs)	USD\$ 202.73	\$	-
Subtotal							\$	-
DATES				SANDWICH PLATTERS				
July 19	July 20	July 21	NA	Total	ITEM DESCRIPTION	PORTION or SERVING SIZE	Item Price without taxes	Total Price without taxes
				0	Ham and Cheese Finger Sandwiches Tray	28 pieces	USD\$ 59.12	\$ -
				0	Tuna Fish salad Finger Sandwiches Tray	28 pieces	USD\$ 59.12	\$ -
				0	Surimi salad Finger Sandwiches Tray	28 pieces	USD\$ 59.12	\$ -
				0	Turkey Breast and Cheese Finger Sandwiches Tray	28 pieces	USD\$ 59.12	\$ -
				0	Assorted Finger Sandwiches Tray	28 pieces	USD\$ 59.12	\$ -
				0	Goat Cheese with Oregano Mini Ciabatta Tray	20 pieces	USD\$ 63.82	\$ -
				0	Serrano ham Mini Focaccia Tray	20 pieces	USD\$ 78.67	\$ -
				0	Tuna salad with Diced olives in bread roll Tray	20 pieces	USD\$ 63.82	\$ -
				0	Mustard Chicken Salad in Telera bread Tray	20 pieces	USD\$ 63.82	\$ -
				0	Assorted Mini sandwiches Tray (3 chef's choices: goat cheese with oregano mini ciabatta, mostar chicken salad in telera bread, tuna salad with diced olivs in bread)	21 pieces	USD\$ 65.86	\$ -
Subtotal							\$	-
FECHAS				SNACKS				
July 19	July 20	July 21	NA	Total	ITEM DESCRIPTION	PORTION or SERVING SIZE	Item Price without taxes	Total Price without taxes
				0	Vegetables sticks (Cucumber, Carrot and jicama with dip)	Bowl	USD\$ 35.48	\$ -
				0	Homemade Popcorns Bowl, lime and Picante valentina's sauce	Bowl	USD\$ 9.34	\$ -
				0	Potatoes chips Tray, Lemon and Picante Valentina's sauce	Bowl	USD\$ 29.25	\$ -
				0	Mexican Dry Snack mix (peanuts, Nugget seeds, spicy Chickpeas)	Bowl	USD\$ 25.17	\$ -
				0	Pop Corn Machine with 500 orders	500 pcs	USD\$ 459.12	\$ -
				0	Refill 500 orders Pop Corn	500 pcs	USD\$ 349.97	\$ -
				0	Premium Dry Snacks (Mix of almonds, pistachio, Cashew nuts and pecans)	Bowl	USD\$ 74.74	\$ -
				0	Ham and Turkey breast in cubes	500 Grs	USD\$ 14.35	\$ -
				0	Cheese and cold cuts in cubes	500 Grs	USD\$ 14.35	\$ -
				0	Cheese in cubes (Manchego type and Panela)	500 Grs	USD\$ 14.35	\$ -
Subtotal							\$	-
DATES				COLD HORS D'OEUVRES AND MORE				
July 19	July 20	July 21	NA	Total	ITEM DESCRIPTION	PORTION or SERVING SIZE	Item Price without taxes	Total Price without taxes
				0	Regular Cold Hors d'oeuvres (see in third page the selection included)	Total 100 pieces	USD\$ 154.89	\$ -
				0	Premium Cold Hors d'oeuvres (see in third page the selection included)	Total 50 pieces	USD\$ 131.68	\$ -
				0	Oriental Cold Hors d'oeuvres (see in third page the selection included)	Total 50 pieces	USD\$ 131.68	\$ -
				0	Italian Cold Hors d'oeuvres (see in third page the selection included)	Total 50 pieces	USD\$ 82.32	\$ -
				0	Spanish Cold Hors d'oeuvres (see in third page the selection included)	Total 50 pieces	USD\$ 131.68	\$ -
Subtotal							\$	-
DATES				SWEETS				

July 19	July 20	July 21	NA	Total	ITEM DESCRIPTION	PORTION or SERVING SIZE	Item Price without taxes	Total Price without taxes	
				0	Assorted candies bowl	700 Grs	USD\$ 35.58	\$ -	
				0	Mini french Pastry Tray (40 grs per piece)	20 pieces	USD\$ 39.06	\$ -	
							Subtotal	\$ -	
DATES				BEVERAGES					
July 19	July 20	July 21	NA	Total	ITEM DESCRIPTION	PORTION or SERVING SIZE	Item Price without taxes	Total Price without taxes	
					WHITE WINE				
				0	Blanc de Blancs (Pedro Domecq)	Bottle	USD\$ 17.15	\$ -	
				0	Chenin Blanc (LA Cetto)	Bottle	USD\$ 19.60	\$ -	
				0	Concha y Toro	Bottle	USD\$ 27.57	\$ -	
					RED WINE				
				0	Cabernet Sauvignon (LA Cetto)	Bottle	USD\$ 20.42	\$ -	
				0	Concha y Toro	Bottle	USD\$ 25.42	\$ -	
				0	Cabernet Sauvignon Monte Xanic	Bottle	USD\$ 40.59	\$ -	
					Whisky				
				0	William Lawson's 5 años	3/4 Lt Bottle	USD\$ 82.71	\$ -	
				0	Johnnie Walker etiqueta roja	3/4 Lt Bottle	USD\$ 105.07	\$ -	
				0	Johnnie Walker etiqueta negra	3/4 Lt Bottle	USD\$ 130.24	\$ -	
					Rum and Brandy				
				0	Rum Bacardi Blanco	3/4 Lt Bottle	USD\$ 47.48	\$ -	
				0	Rum Bacardi Añejo	3/4 Lt Bottle	USD\$ 56.41	\$ -	
				0	Rum Appleton Oro	3/4 Lt Bottle	USD\$ 63.10	\$ -	
				0	Brandy Torres 10	3/4 Lt Bottle	USD\$ 87.45	\$ -	
					Cognac				
				0	Martell Medallon V.S.O.P.	3/4 Lt Bottle	USD\$ 132.84	\$ -	
					Vodka				
				0	Smirnoff	3/4 Lt Bottle	USD\$ 56.16	\$ -	
				0	Wyborowa	3/4 Lt Bottle	USD\$ 79.90	\$ -	
				0	Absolut Azul	3/4 Lt Bottle	USD\$ 79.90	\$ -	
					Tequila				
				0	Jimador	3/4 Lt Bottle	USD\$ 75.40	\$ -	
				0	Herradura Reposado	3/4 Lt Bottle	USD\$ 117.78	\$ -	
				0	Don Julio Blanco	3/4 Lt Bottle	USD\$ 119.05	\$ -	
					Beer				
				0	Beers Package 12 cans (Heineken)		USD\$ 40.74	\$ -	
					NON ALCOHOLIC BEVERAGES				
				0	Soft Drinks Package (coke, diet coke ,Apple, sprite, sprite 0, fresca, sparkling water) - 12 cans		USD\$ 26.60	\$ -	
				0	Mineral water Package (No gas - 12 bottles 600ml)		USD\$ 26.60	\$ -	
							Subtotal	\$ -	
DATES				SERVICE STAFF					
July 19	July 20	July 21	NA	Total	ITEM DESCRIPTION		Item Price without taxes	Total Price without taxes	
				0	Waiter (service in your booth during 8 hrs)		USD\$ 62.59	\$ -	
				0	Waiter (service in your booth during 7 hrs)		USD\$ 55.19	\$ -	
				0	Waiter (service in your booth during 4 hrs)		USD\$ 37.01	\$ -	
							Subtotal	\$ -	
DATES				CORKAGE FEES					
July 19	July 20	July 21	NA	Total	ITEM DESCRIPTION		Item Price without taxes	Total Price without taxes	
				0	Liquor corkage service (includes per bottle 8 soft drinks, ice and glassware)		USD\$ 16.44	\$ -	
				0	Wine Corkage service (includes ice and wine glasses)		USD\$ 8.88	\$ -	
							Subtotal	\$ -	
DELIVERY TIME									
Please indicate the time services must be delivered (please detail):									
DEADLINE TO ASK FOR INVOICE IN ORDER TO PAY SERVICES: JULY 8, 2023.									
Prices subject to 15% service charges & 16% Vat						Food Subtotal			\$ -
If the exchange rate rises to \$ 21.00 pesos, prices are subject to change						Beverages Subtotal			\$ -
						Others Subtotal			\$ -
NOTE: Orders received the same day of service will be subject to availability.						General SubTotal			\$ -
						15% Service charge			\$ -
						16% VAT			\$ -
						GRAND TOTAL			\$ -

<i>Toasted Tuna Fish Panini</i>	<i>Costrini Bread w/ Mushroom and Smoked Tuna</i>	<i>Prosciutto w/ Melon Pearl</i>	<i>Tomato and Anchovies Tapa</i>	<i>Smoked Salmon Temaki Sushi</i>
<i>Pastrami and Spinach Wrapp</i>	<i>Fried Camembert Breaded with Almond</i>	<i>Spinach and Cream Cheese Crispy Ravioli</i>	<i>Spanish Potato Tortilla Omelette</i>	<i>Tuna Temaki Sushi</i>
<i>Corn Shell filled w/ Chicken Salad & Avocado Hummus</i>	<i>Grissini Stick w/ Parmesan Cheese</i>	<i>Tarte filled w/ Ricotta Cheese and Sundried Tomato</i>	<i>Sauteed Oyster mushroom Tapa</i>	<i>Japanese Sushi Omelette w/ Wakame Seaweed</i>
<i>Roast beef and Caper Toast</i>	<i>Toast w/ Shrimp w/ Chilli Garlic Butter</i>	<i>Cherry Tomato Seasoned w/ Basil Rapped in Mozzarella Cheese</i>	<i>Sour Boqueron Anchovies over Tomato Tapa</i>	<i>Crispy Surimi Ravioli</i>
<i>Pastry Shell filled w/ Turkey, Old Style Mustard Salad</i>	<i>Baguette Bread topped w/ Country Style Pate and Fig Marmelade</i>	<i>Seared Bell Pepper Bruschetta</i>	<i>Agged Manchego Cheese Montadito Tapa</i>	<i>Roast beef roll filled w/ Wasabi Cream Cheese</i>
<i>Tortilla Chip topped w/ Spicy Achiote Pork</i>	<i>Tapa of Serrano Ham en Tomato</i>	<i>Marinated Salmon Carpaccio</i>	<i>Little Bun Filled Piquillo Pepper Mousse</i>	<i>Dim Sum Ravioli filled w/ ginger Chicken</i>
<i>Fried Wonton Skin Filled Japaeño pepper Cheese</i>	<i>Baguette loaf topped w/ Smoked Salmon and Chive Cream Cheese</i>	<i>Sundry Tomato Paste over Golden Cracker</i>	<i>Turkey Breast Roll Filled w/ Paprika Cheese</i>	<i>Crispy Gyosa stuffed w/ Veggie & Meat</i>

Note: The Hors d'Oeuvre Order include the 10 variety described per Theme

Please send this form and payment proof (Official bank document) to:

adicionales-CCB@ocesa.mx



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Event Name: EXPO GLASSTECH, DOORS AND WINDOWS MEXICO		Event Dates: July 19-21, 2023	
GENERAL CUSTOMER INFORMATION			
Booth Name			BOOTH NUMBER
Company Name			
Address 1			
Address 2			
City			Z.C.
State			Tax ID/ VAT number/EIN
Phone Number			Country
On site contact			E-mail:

PAYMENT METHOD	
Deadline of payment for additional services and formats via email:	03/07/2023
BANK: CITIBANK NA ACCOUNT: 36314909	Deadline of payment (wire transfers): 14/07/2023
SWIFT CODE: CITIUS33 N/A	
ABA: 21000089	

Pay with Credit/ Debit Card (remote charge)	
Fill it only if your payment method is by credit/debit card	
Beneficiary: Representaciones de Exposiciones México, S.A. De C.V.	
Card Type	Card Number
AMEX	
VISA	
MASTERCARD	
Código Seg.:	
Expiration Date:	
I hereby authorize charging any unpaid balance to my credit card	
Printed Name of Card Holder	
Card Holder's Signature / I hereby authorize used of my financial data.	

Please be sure to include the complete information on your credit card. The charge will be done in Mexican Currency, and your bank statement will reflect the exchange rate applied at the time of the transaction; therefore prices may vary at the end.

NOTICE OF PRIVACY

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FAST FOOD COUPONS

DATES					SERVICE			
July 19	July 20	July 21	NA	Total	FAST FOOD TICKETS FOR SELFSERVICE	Order	Item Price without taxes	Total Price
				0	Fast Food: Cheeseburger or 4 cheese torta or baguette club, potato chips and 1 soft drink	1 person	USD\$ 9.29	\$ -
				0	Delis Café : Ham and Cheese Croissant or Tuna Sandwich or Turkey Ham Sandwich or Ciabatta Cold Cuts, Potato Chips and 1 soft drink	1 person	USD\$ 9.29	\$ -

If the exchange rises to \$ 21.00 pesos, prices are subject to change

Prices subject to 16% Vat

Subtotal	\$ -
16% VAT	\$ -
TOTAL AMOUNT	\$ -

It will be necessary to collect the coupons the at the In House Services Office (Palacios level between 4 y 5). If you do not pick them up, there is no refund.

DEADLINE TO ASK FOR INVOICE IN ORDER TO PAY SERVICES: JULY 08, 2023.

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PRE SALE ONLY - Services and Food & Beverages Items received during Event Setup, are subject to availability



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GENERAL CUSTOMER INFORMATION

Booth Name		BOOTH NUMBER
Company Name		
Address 1		
Address 2		
City		Z.C.
State		Tax ID/ VAT number/EIN
Phone Number		Country
On site contact		E-mail:

PAYMENT METHOD

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Pay with Credit/ Debit Card (remote charge)

Fill it only if your payment method is by credit/debit card

Beneficiary: Representaciones de Exposiciones México, S.A. De C.V.

Card Number:

Card Type
AMEX ☐
VISA ☐
MASTERCARD ☐

Seg. Code:

Expiration Date:

I here by authorize charging any unpaid balance to my credit card

Printed Name of Card Holder:

Card Holder's Signature / I hereby authorize used of my financial data.

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FOOD AT YOUR BOOTH

DATES					SERVICE			
July 19	July 20	July 21	NA	Total	EXHIBITOR FOOD AT YOUR STANDS	Order	Item Price without taxes	Total Price
				0	Soup, main Course with rice and beans, tortillas and glass of water	1 persona	USD\$ 5.36	\$ -
Check availability with Additional Services before making your Payment Prices subject to 15% service charges & 16% Vat If the exchange rises to \$ 21.00 pesos, prices are subject to change						SubTotal	\$	-
						15% Service	\$	-
						16% VAT	\$	-
						TOTAL AMOUNT	\$	-

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Printed Name of Card Holder	
Card Holder's Signature / I hereby authorize used of my financial data.	

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Telephone

Quantity	Days	SERVICE	Advanced Rate	Rate after deadline	TOTAL
		IP telephone line. Includes telephone unit and 20 local calls. Price per day.	USD 59	USD 71	
		POS Connection, Ethernet (POS machine not included). Price per day.	USD 73	USD 88	

INTERNET

Quantity	Days	SERVICE	Advanced Rate	Rate after deadline	TOTAL
		1MB (1024 kbps) // Dedicated Internet // A single cable is delivered. Price per event	USD 167	USD 167	
		2MB (2048 kbps) // Dedicated Internet // A single cable is delivered. Price per event	USD 287	USD 287	
		Homologized IP Direction (Public) subject to availability. Requires an Internet service. Maximun 5	USD 290	USD 348	
		Network node (No internet access). Maximun 5 days.	USD 115	USD 138	
		Code access to the Centro CitiBanamex network WI-FI zone per device (each) * cost per day * Speed up to 512 kbps. No streaming.	USD 18	USD 18	
		Code access to the Centro Banamex network WI-FI zone per device (each)* cost per day * Speed up to 1024 kbps. No streaming.	USD 28	USD 28	
For wifi codes it will be necessary to collect the at the In House Services Office, If you do not pick them up, there is no refund. The office is located between Palacio de la Canal 4 & 5			Subtotal	\$	-
			VAT (16%)	\$	-
			TOTAL AMOUNT	\$	-

In case you need an internet service over 2MB please contact In House Services directly.

TERMS AND CONDITIONS

- A.- The price of the service covers the event no longer than 5 days or per day (according to each service). The charge will be done in Mexican Pesos.
- B.- The price includes: up to 100 local calls, one phone line, telephone device and materials, installation and dismantling labour. The POS device is not included.
- C.- In case to contract a POS Package, the client must be ask to the bank for configuring an ETHERNET.(All our lines are switched lines).
- D.- Full payment is required to install any service requested to Centro CitiBanamex.
- F.- Services requested during set-up & show will be accepted and installed upon availability. Minimum 8hours
- G.- Orders placed on-site will be subject to availability.100% of the cost will be charged for relocation.
- H.- All the devices and material used for installation and service purposes are property of the Centro CitiBanamex, therefore all the prices are on a rental basis.
- I.- All cancellations must be sent in writing to adicionales-CCB@ocesa.mx 72 hours prior to the start of the show's assembly (move-in). Any request o relocate or cancel a services less that 72 hours prior to the show's first move-in day or after services have been installed will not be refund.
- J.- The cost of the internet includes a cable with RJ 45 plug.
- K.- If you require open ports, please contact adicionales-CCB@ocesa.mx before ordering to confirm the correct service that need to be ordered.
- L.- All services already installed not will be refund
- M.- For wifi codes it will be necessary to collect the at the In House Services Office, If you do not pick them up, there is no refund.

IMPORTANT NOTICE: The Wi-Fi service will be provided in one device exclusively, regardless the amount of days paid. The device in which the service is provided can't be changed once it's set up. Centro CitiBanamex' network is optimized or those devices using the 5 Ghz. frequency, although devices in the 2.4 Ghz. frequency (devices released before 2017) may connect to the network, they might present connection errors, limited connection, or low speed while browsing, downloading or uploading files. Centro CitiBanamex can't be held responsible for this errors.
NO REFUNDS NOR CHANGES APPLY FOR THIS SERVICE.

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Request during Event Setup, are subject to availability



Centro
citibanamex

LIGHTING & CONNECTIONS

Payment in full must accompany order form



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State		Tax ID/ VAT number/EIN
Phone Number		Country
On site contact		E-mail:

PAYMENT METHOD

Deadline of payment for additional services and formats via email: 03/07/2023

BANK: CITIBANK NA ACCOUNT: 36314909
SWIFT CODE CITIUS33 N/A
ABA 21000089
Deadline of payment (wire transfers): 14/07/2023

Pay with Credit/ Debit Card (remote charge)
Fill it only if your payment method is by credit/debit card

Beneficiary: Representaciones de Exposiciones México, S.A. De C.V.

Number Card

Card Type
AMEX
VISA
MASTERCARD

Seg. Code:

Expiration Date:

I here by authorize charging any unpaid balance to my credit card

Printed Name of Card Holder

Please be sure to include the complete information on your credit card. The charge will be done in Mexican Currency, and your bank statement will reflect the exchange rate applied at the time of the transaction; therefore prices may vary at the end.

Card Holder's Signature / I hereby authorize used of my financial data.

NOTICE OF PRIVACY

"Representaciones de Exposiciones México, SA de CV, at Avenida Conscripto numero 311, Colonia Lomas de Sotelo, C.P. 11200, Delegacion Miguel Hidalgo in Mexico City, will use your personal data collected here to provide the services required by you and To comply with obligations contracted by our clients For more information about the treatment and rights that can be enforced, you can access the full Privacy Notice at www.centrocitibanamex.com/es/aviso-de-privacidad."

SERVICE ONLY APPLIES TO OCTANORM SYSTEM

QTY	SERVICE	Before deadline	After deadline	AMOUNT
	Lamp type lightolier	USD 47	USD 56	\$0.00
	Fluorescent tubes 2 x 38 W Slim Line	USD 83	USD 100	\$0.00
	Lumitor of iodine quartz 300 W	USD 64	USD 75	\$0.00
110 VOLTS SERVICES				
	Double outlet Monophasic 1,000 W 110V 10 A.	USD 89	USD 107	\$0.00
220 VOLTS SERVICES				
	Double outlet Biphasic 2,000 W 220V 8 A.	USD 178	USD 210	\$0.00
	Switch 3 x 30amp A (10KW) to 220 V without contacts	USD 178	USD 210	\$0.00
	Switch 3 x 60amp A (20KW) to 220 V without contacts	USD 352	USD 422	\$0.00
	Switch 3 x 100amp A (30KW) to 220 V without contacts	USD 577	USD 693	\$0.00
	Switch 3 x 200amp A (60KW)to 220 V without contacts	USD 1,154	USD 1,385	\$0.00
	Connection to electrical machinery (this is for labor only, materials are not included)	USD 64	USD 77	\$0.00
SPECIAL SERVICES				
	Switch 3 x 30 to 460V - 480V without contacts	USD 576	USD 692	\$0.00
	Switch 3 x 60 to 460V - 480V without contacts	USD 1,146	USD 1,376	\$0.00
	Switch 3 x 100 to 460V - 480V without contacts	USD 2,638	USD 3,166	\$0.00
	Switch 3 x 200 to 460V - 480V without contacts	USD 3,517	USD 4,221	\$0.00
	Connection to electrical machinery (this is for labor only, materials are not included)	USD 64	USD 77	\$0.00
SUBTOTAL				\$0.00
VAT (16%)				\$0.00
TOTAL AMOUNT				\$0.00

IF YOU REQUIRE ANY SERVICES THAT IS NOT ON THE LIST, PLEASE ASK FOR A QUOTATION TO: adicionales-CCB@ocesa.mx

Services requested during set-up & show will be inst

FLOOR PLAN

Please indicate clearly with an "x" the location for installing the service inside your booth.

Left Stand

Rear stand

Right Stand

Front

BOOTH NUMBER

TERMS AND CONDITIONS

- A- The price of the service is per event. The charge will be done in mexican pesos, plus tax (vat 16%)
- B- The price of the service includes installation, electrical power and dismantling.
- C- Electrical service will be provided only by the personnel of Centro Citibanamex and only from the floor.
- D- Installation requested will be installed according to location of the service floor plan.
- E- The electrical service will be only installed on the exhibition floor and inside the exhibition area.
- F- Exhibitor will be responsible for providing UPS regulator if the equipment requires it and making necessary tests to the equipment installed. Centro Citibanamex is not responsible for damages due to voltage variations.
- G- Centro Citibanamex is not responsible for energy cuts caused by Comision Federal de Electricidad.
- H- Exhibitor is allowed to install all lighting equipment necessary as long as it does not exceed the capacity of the electricity connection requested. Centro Citibanamex will not be responsible for damages to equipment and/or material caused by excessive load of circuits / bad connection. The power supply will be interrupted until failure is corrected and / or
- I- Full payment is required to process any order placed to Centro Citibanamex.
- J- Services requested during set-up & show will be accepted and installed upon availability. Minimum 12 hours to respond.**
- K- Orders placed on-site will be subject to availability. 100% of the cost will be charged for relocation.
- L- Equipment and / or material used for installation are property of Centro Citibanamex. Exhibitor is liable for any damage or theft.
- M- The contractor will be the sole responsible for the correct usage and care of the installations requested. All the wiring gauge must be in accordance to the electrical load requested.
- N- All cancellations must be sent in writing to adicionales-CCB@ocesa.mx 72 hours prior to the start of the show's assembly (move-in). Any requests to relocate or cancel a service less than 72 hours prior to the show's first move-in day or after services have been installed will not be refunded.
- Ñ- Installed service are not refundable.

DEADLINE TO ASK FOR INVOICE IN ORDER TO PAY SERVICES: JULY 08, 2023.

Please send this form and payment proof (Official bank document) to:

adicionales-CCB@ocesa.mx

alled upon availability. Minimum 12 hours



Centro
citibanamex

HANGING OF BANNERS AND PROMOTIONAL

Payment in full must accompany order form

19-21 de Julio de 2023, Ciudad de México
Glasstech México
Exposición de Tecnología de Vidrio

Doors & Windows México
Exposición de Puertas y Ventanas



No outside food or drinks is allowed for own or third party consumption during the mounting phase, event and dismantling phase.

Event Name: EXPO GLASSTECH, DOORS AND WINDOWS MEXICO		Event Dates: July 19-21, 2023		
GENERAL CUSTOMER INFORMATION				
Booth Name			BOOTH NUMBER	
Company Name				
Address 1				
Address 2				
City		Z.C.		
State		Tax ID/ VAT number/EIN		
Phone Number		Country		
On site contact		E-mail:		
PAYMENT METHOD				
Deadline of payment for additional services and formats via email:			03/07/2023	
BANK: CITIBANK NA	ACCOUNT: 36314909			
SWIFT CODE: CITIUS33	N/A	Deadline of payment (wire transfers): 14/07/2023		
ABA: 21000089				
Pay with Credit/ Debit Card (remote charge)				
Fill it only if your payment method is by credit/debit card				
Beneficiary: Representaciones de Exposiciones México, S.A. De C.V.				
Card Type	Card Number	I hereby authorize charging any unpaid balance to my credit card		
AMEX				
VISA	Seg. Code:			
MASTERCARD	Expiration Date:	Printed Name of Card Holder		
Please be sure to include the complete information on your credit card. The charge will be done in Mexican Currency, and your bank statement will reflect the exchange rate applied at the time of the transaction; therefore prices may vary at the end.		Card Holder's Signature / I hereby authorize used of my financial data.		
NOTICE OF PRIVACY				
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BEFORE MAKING THE PAYMENT:				
ALL HANGING MUST BE AUTHORIZED FIRST BY ORGANIZING COMMITTEE AND AFTER BY CENTRO CITIBANAMEX PLEASE SEND RENDER OF YOUR HANGING (IMAGE,) WITH WEIGHT, DIMENSIONS AND MATERIALS USED TO MAKE IT.				
PRINTED CANVASES / BANNERS HANGING				
QTY	SERVICE	Before deadline	After deadline	AMOUNT
	Banners with a maximum size of 9 sq. Mts (96.86 sq. Ft.)	USD 61	USD 73	\$ -
	Price per every additional 1 sq.(10.76 Ft)	USD 8	USD 9	\$ -
OTHER ITEMS				
QTY	SERVICE	Before deadline	After deadline	AMOUNT
	Other items with a maximum weight of 10 kgs. (22 lbs) , maximum 6 x 6 meters or up to 5 meters in diameter	USD 61	USD 73	\$ -
	Other items with a maximum weight of 20 kgs. (44 lbs) , maximum 6 x 6 meters or up to 5 meters in diameter	USD 92	USD 111	\$ -
	Other items with a maximum weight of 30 kgs. (66.14 lbs) , maximum 6 x 6 meters or up to 5 meters in diameter	USD 123	USD 149	\$ -
	Other items with a maximum weight of 40 kgs. (88.18 lbs) , maximum 6 x 6 meters or up to 5 meters in diameter	USD 154	USD 187	\$ -
	Other items with a maximum weight of 50 kgs. (110.23 lbs) , maximum 6 x 6 meters or up to 5 meters in diameter	USD 185	USD 225	\$ -
	Other items with a maximum weight of 60 kgs. (132.28 lbs) , maximum 6 x 6 meters or up to 5 meters in diameter	USD 216	USD 263	\$ -
	Other items with a maximum weight of 70 kgs. (154.32 lbs) , maximum 6 x 6 meters or up to 5 meters in diameter	USD 247	USD 301	\$ -
	Other items with a maximum weight of 80 kgs. (176.37 lbs) , maximum 6 x 6 meters or up to 5 meters in diameter	USD 278	USD 339	\$ -
	Other items with a maximum weight of 90 kgs. (198.42 lbs) , maximum 6 x 6 meters or up to 5 meters in diameter	USD 309	USD 377	\$ -
Hanging points				
-Hanging items/structures from these ponint is not permitted-				
QTY	SERVICE	Before deadline	After deadline	AMOUNT
	High hanging point (Structure, rigging motors)	USD 61	USD 73	\$ -
	Low hanging point (security)	USD 31	USD 38	\$ -
		SubTotal		\$ -
		VAT (16%)		\$ -
		Total		\$ -

Services requested during set-up & show will be accepted upon availability. Minin

TERMS AND CONDITIONS	
A-	The price of the service covers the event. The charge will be done in Mexican pesos plus tax (16%).
B-	The price of banner hanging includes: hanging and dismantling labour and strings. All banners must have metallic or wood supports in the upper part to give the banner the necessary strength to be hanged. This order form does not include production, it only includes hanging of banners and promotional products already produced by exhibitor.
C-	Centro Citibanamex will not be responsible for banners/objects that are not picked up after dismantling. Additionally, a storage fee will be charged by day.
D-	The hanging of products with more than 22 lbs. weight, that require special installations, will be quoted separately based upon special item characteristics, and previous authorization from the Operations Department.
E-	All exhibitors must notify the service desk when banners/product are ready in the booth to be hung.
F-	Full payment is required in order to install any service requested to Centro Citibanamex. Services requested during set-up & show will be accepted and installed upon availability.
G-	Once the installation is completed, any modification or re-location will be subject to an additional 100% charge of the initial price.
H-	All the devices and material used for installation and service purposes are property of the Centro Citibanamex, therefore all the prices are on a rental basis.
I-	The hanging of banners/products at the Centro Citibanamex cannot be made by personnel other than the Centro Citibanamex Staff, unless some special events require so and with previous written authorization from the Operations Department.
J-	All cancellations must be sent in writing to adicionales-CCB@ocesa.mx 72 hours prior to the start of the show's assembly (move-in). Any requests to relocate or cancel a service less than 72 hours prior to the show's first move-in day or after services have been installed will not be refunded.
K-	Maximum height for banners/promotional products is 7mts. / 22.96 ft
L-	It is not done hanging from electrical equipment such as lamps, lights, outlets or elements greater than 100 kgs
DEADLINE TO ASK FOR INVOICE IN ORDER TO PAY SERVICES: JULY 08, 2023.	
<p>Please send this form and payment proof (Official bank document) to:</p> <p>adicionales-CCB@ocesa.mx</p>	

um 12 hours



BOOTH CLEANING ORDER FORM

Payment in full must accompany order form



No outside food or drinks is allowed for own or third party consumption during the mounting phase, event and dismantling phase.

Event Name: EXPO GLASSTECH, DOORS AND WINDOWS MEXICO Event Dates: July 19-21, 2023

GENERAL CUSTOMER INFORMATION

Booth Name		BOOTH NUMBER	
Company Name			
Address 1			
Address 2			
City		Z.C.	
State		Tax ID/ VAT number/EIN	
Phone Number		Country	
On site contact		E-mail:	

PAYMENT METHOD

Deadline of payment for additional services and formats via email: 03/07/2023

BANK: CITIBANK NA ACCOUNT: 36314909	Deadline of payment (wire transfers): 14/07/2023
SWIFT CODE CITIUS33 N/A	
ABA 21000089	

Pay with Credit/ Debit Card (remote charge)
Fill it only if your payment method is by credit/debit card

Beneficiary: Representaciones de Exposiciones México, S.A. De C.V.

Card Type	Card Number	
AMEX		
VISA		
MASTERCARD		
Seg. Code:		
Expiration Date:		
I hereby authorize charging any unpaid balance to my credit card		
Printed Name of Card Holder		
Card Holder's Signature / I hereby authorize used of my financial data.		

Please be sure to include the complete information on your credit card. The charge will be done in Mexican Currency, and your bank statement will reflect the exchange rate applied at the time of the transaction; therefore prices may vary at the end.

NOTICE OF PRIVACY

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BOOTH CLEANING SERVICE

SERVICE DATES

July 19	July 20	July 21	NA	Total Sq. M.	Descripción	Before deadline	After deadline	TOTAL AMOUNT WITHOUT TAX
					Booth cleaning Service (once a day).	USD 2.00	USD 3.00	\$ -
						SubTotal	\$	-
						VAT (16%)	\$	-
						TOTAL AMOUNT	\$	-

We do not remove plastic from carpets or provide cleaning service the night before the show opens. All cleaning is done each morning before the show starts. Please indicate below the days and the hour you would like to receive the cleaning service.

TERMS AND CONDITIONS

- A.- The price of the service is per day according the square meters. The charge will be done in mexican pesos, plus tax (16%)
- B.- The cleaning service includes specialized cleaning personnel and the necessary items and equipment for this purpose.
- C.- The cleaning personnel cannot be employed in tasks different from cleaning process.
- D.- The cleaning service will be performed out of the event's schedule to not interfere with the exhibiting. The service will be carried out during the 2 hours prior to the start of the event. It is necessary that a representative of your booth be present, otherwise the service will be rescheduled.
- E.- The special cleaning service will be performed once a day and includes vacuum cleaning, garbage removal, cleaning of working furniture, i.e. chairs, desks, tables, etc. It does not include display cleaning.
- F.- Full payment is required in order to install any service requested to Centro Citibanamex.
- G.- Services requested during set-up & show will be accepted and installed upon availability. Minimum 4hrs
- H.- The service will be done once a day and just for the specific contrated area.
- I.- All the devices and material used for service purposes are property of the Centro Citibanamex, therefore all the prices are on a rental basis.
- J.- services performed are not refundable

DEADLINE TO ASK FOR INVOICE IN ORDER TO PAY SERVICES: JULY 08, 2023.

Please send this form and payment proof (Official bank document) to:

adicionales-CCB@ocesa.mx

Services requested during set-up & show will be installed upon availability. Response time 12 hours



AIR, WATER & DRAIN SERVICE ORDER FORM

Payment in full must accompany order form



No outside food or drinks is allowed for own or third party consumption during the mounting phase, event and dismantling phase.

Event Name:	EXPO GLASSTECH, DOORS AND WINDOWS MEXICO	Event Dates:	July 19-21, 2023
GENERAL CUSTOMER INFORMATION			
Booth Name		BOOTH NUMBER	
Company Name			
Address 1			
Address 2			
City		Z.C.	
State		Tax ID/ VAT number/EIN	
Phone Number		Country	
On site contact		E-mail:	

PAYMENT METHOD			
Deadline of payment for additional services and formats via email:			03/07/2023
BANK:	CITIBANK NA	ACCOUNT:	36314909
SWIFT CODE	CITIUS33	N/A	
ABA	21000089	Deadline of payment (wire transfers):	14/07/2023

Pay with Credit/ Debit Card (remote charge)			
Fill it only if your payment method is by credit/debit card			
Beneficiario: Representaciones de Exposiciones México, S.A. De C.V.			
Card Type		Card Number	
AMEX		I here by authorize charging any unpaid balance to my credit card	
VISA		Seg. Code:	
MASTERCARD		Expiration Date:	
			Printed Name of Card Holder
Please be sure to include the complete information on your credit card. The charge will be done in Mexican Currency, and your bank statement will reflect the exchange rate applied at the time of the transaction; therefore prices may vary at the end.			Card Holder's Signature / I hereby authorize used of my financial data.

NOTICE OF PRIVACY

"Representaciones de Exposiciones México, SA de CV, at Avenida Conscripto numero 311, Colonia Lomas de Sotelo, C.P. 11200, Delegacion Miguel Hidalgo in Mexico City, will use your personal data collected here to provide the services required by you and To comply with obligations contracted by our clients For more information about the treatment and rights that can be enforced, you can access the full Privacy Notice at www.centrocitibanamex.com/es/aviso-de-privacidad<<http://www.centrocitibanamex.com/es/aviso-de-privacidad>>."

HYDRAULIC SERVICES				
QTY	SERVICE	Before deadline	After deadline	AMOUNT
	1/2" Water outlet (includes valve and up to 5 meters of hose)	USD 185	USD 222	\$ -
	2" Drain outlet (includes up to 5 meters of hose)	USD 125	USD 151	\$ -
	Additional hose of 5 to 10 meters	USD 71	USD 85	\$ -
	Water or drain installation (Man labour) (materials not included).	USD 71	USD 85	\$ -
	Water or drain derivation (Man labour) (materials not included).	USD 71	USD 85	\$ -
PNEUMATIC SERVICES				
QTY	SERVICE	Before deadline	After deadline	AMOUNT
	Air Compress 40 CFM maximum safety valve 1/2" includes up to 5 m. hose	USD 689	USD 826	\$ -
	Air Compress 80 CFM maximum safety valve 3/4" includes up to 5 m. hose	USD 706	USD 847	\$ -
	Air Compress Additional Hose of 5 to 10 meters	USD 185	USD 222	\$ -
	Air Compress Connection to Machine (Man labour), does not include materials	USD 185	USD 222	\$ -

More than 90 PCM QUOTATION MUST BE REQUESTED

SubTotal	\$ -
VAT (16%)	\$ -
Total	\$ -

Services requested during set-up & show will be accepted and

FLOOR PLAN

Please indicate clearly with an "x" the location for installing the service inside your booth.

Left Stand

Rear stand

Front

Right Stand

BOOTH NUMBER

TERMS AND CONDITIONS

- A- The price of the service covers the event no longer than 5 days. The charge will be done in mexican pesos, plus tax (16%)
- B- The price of water supply includes: high pressure hose (maximum 5 mts.), water consumption, installation and dismantling labour. Special connections to any equipment and/or furniture are not included.
- C- The contractor will be the sole responsible for the correct usage and care of the installations requested. Any damage or loss will be charged to the beholder of the service contract.
- D- Full payment is required in order to install any service requested to Centro Citibanamex.
- E- Services requested during set-up & show will be accepted and installed upon availability. Response time 12 hours**
- F- Once the installation is completed, any modification or re-location will be subject to an additional 100% charge of the initial price.
- G- All the devices and material used for installation and service purposes are property of Centro Citibanamex, therefore all the prices are on a rental basis.
- H- The exhibitor is responsible for the installation of filters for humidity control. Centro Citibanamex will not be responsible for any damage to equipment and/or machinery due to the lack of these filters.
- I. All cancelations must be sent in writing to adicionales-CCB@ocesa.mx 72 hours prior to the show's assembly (move-in). Any request to relocate or cancel a service less than 72 hours prior to the show's first move-in in day or after services have been installed will not be refunded.**
- K- Drain is for non contaminated water only. It is not permitted to put chemicals, greases, hot liquids or solids down the drain.
- L- Installed service are not refundable.

DEADLINE TO ASK FOR INVOICE IN ORDER TO PAY SERVICES: JULY 08, 2023.

Please send this form and payment proof (Official bank document) to:

adicionales-CCB@ocesa.mx

Installed upon availability. Response time 12 hours